RESOLUTION 2025-139

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;

2. The general nature of the subject matter to be discussed is as follows:

    a. Potential litigation confidential pursuant to N.J.S.A. 10:4-12(b)(7)

3. The Committee will not take action during closed executive session;

4. It is anticipated that the closed session will last approximately thirty (30) minutes;

5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and

6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th day of August 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-140

AUTHORIZING THE RELEASE OF UNEXPENDED ESCROW FUNDS PLUS ANY ACCRUED INTEREST FOR 7 WILLOWBROOK ROAD – ZB2045

WHEREAS, in 2024, the owners of 7 Willowbrook Road applied for a variance that was later determined to not be required; and

WHEREAS, on June 17, 2025 said owner requested a release of the unexpended escrow funds for 7 Willowbrook Road, ZB2045; and

WHEREAS, on June 17, 2025 recommendation was received from the Township Planner, Tim Anfuso authorizing the release of the unexpended escrow funds.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Township Planner that it hereby authorizes the following for 7 Willowbrook Road –ZB2045:

1. Release of unexpended escrow funds plus any accrued interest in the amount of $419.00.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. John Antonides, Chief Financial Officer;
2. Tim Anfuso, Township Planner.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th day of August 2025

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-141

AUTHORIZING 100% DISABLED VETERAN CANCELLATION AND OVERPAYMENT OF 2025 PROPERTY TAXES

BE IT RESOLVED by the Township Committee of Colts Neck Township, that upon recommendations of the Tax Collector, the 2025 taxes be canceled on the following property:

BLOCK	LOT	CANCELLATION TAX PAYER	YEAR	AMOUNT
36	11	James Turiano 307 Lakeside Ave.	2025	$5,069.73
		REFUND TAX OVERPAYMENT		
36	11	James Turiano 307 Lakeside Ave.	2025	$5,069.73

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Applicant, James Turiano and
2. John Antonides, Chief Financial Officer

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the meeting held on the 13th day of August, 2025.

_____
Trina Lindsey, Township Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					

M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent

RESOLUTION 2025-142

ACCEPTING THE RESIGNATION OF
TOWNSHIP EMPLOYEE
MICHAEL SHEAD

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby acknowledges the receipt of and accepts the resignation of Michael Shead effective July 15, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. John Antonides, Chief Financial Officer; and
2. Kathleen Capristo, Township Administrator

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 13th day of August, 2025

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-143

AUTHORIZING SUMMER CAMP PROGRAM FEE REFUND

BE IT RESOLVED by the Township Committee of Colts Neck Township that based on the recommendation of the Colts Neck Township Recreation Director that it hereby authorizes the following refund for summer camp:

- Jennifer Winkelmann – summer camp trip refunds, $44.00

BE IT FURTHER RESOLVED that a copy of this resolution be provided to:

1. John Antonides, Chief Financial Officer; and
2. Colby Marques, Recreation Director

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 13th day of August, 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-144

A RESOLUTION OF COLTS NECK TOWNSHIP, MONMOUTH COUNTY, NEW JERSEY ENDORSING REVOLUTIONNJ AND ITS MISSION COMMEMORATING THE 250TH ANNIVERSARY OF THE ESTABLISHMENT OF THE UNITED STATES AS AN INDEPENDENT NATION

WHEREAS, 2026 marks the 250th anniversary of the founding of the United States of America; and

WHEREAS, to observe this momentous occasion, the U.S. Semi quincentennial Commission, established by Congress (P.L. 114-196) in 2016, and it's supporting non-profit America250, will plan and commemorate on a national level the celebration of our nation's semi quincentennial; and

WHEREAS, New Jersey played a significant role during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature in 2018 authorized the creation of a program to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation's past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established RevolutionNJ to advance the role that history plays in public discourse, community engagement, education, tourism, and scholarship in New Jersey; and

WHEREAS, RevolutionNJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events; and

WHEREAS, Monmouth County also has a rich history integral to the independence effort, including the critical Battle of Monmouth; and

WHEREAS, Monmouth County Board of County Commissioners has established by way of resolution, Monmouth County's Committee that will commemorate our nation's semi quincentennial, highlighting Monmouth County's role in the fight for independence, and will coordinate events and activities throughout Monmouth County, working with public and private entities; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of our great nation and the role New Jersey and Monmouth County have played over the past 250 years, as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, County and Colts Neck Township; and

WHEREAS, preserving, studying, celebrating and enjoying our history strengthens our communities by way of building bonds amongst our residents, engages our youth in the education about our nation and it's founding principles, improves our economies by promoting our unique history and attracting visitors to our community.

NOW, THEREFORE, BE IT RESOLVED, that Colts Neck Township hereby endorses RevolutionNJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

IT IS FURTHER RESOLVED that:

1. The Colts Neck Township Committee commemorates the 250th anniversary of the establishment of the United States as an independent Nation.

2. The Colts Neck Township Committee authorizes the appointment of a committee to develop a plan for this commemoration that will coordinate with the federal, state and county celebration committees and will promote the maximum involvement of our residents, neighborhoods, businesses, schools, historical and civic organizations, and institutions in the commemorations.

3. The Colts Neck Township Committee further urges all its residents to reflect upon the significance of this event and the role that our State, County and Colts Neck Township and its people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are

part of history, and understanding that the revolution continues today as we uphold the ideals articulated in our founding documents.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 13th day of August, 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-145

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT AWARDED TO FERNANDES CONSTRUCTION, INC. FOR THE FY 2024 MUNICIPAL AID PROGRAM – IMPROVEMENTS TO HEYERS MILL ROAD FROM CONOVER ROAD TO HERITAGE LANE

WHEREAS, by Resolution 2025-72, dated March 12, 2025, Colts Neck Township ("Township") authorized the award of a contract for FY 2024 Municipal Aid Program – Improvement to Heyers Mill Road from Conover Road to Heritage Lane; and

WHEREAS, in accordance with New Jersey's Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), the Township solicited bids for the FY 2024 Municipal Aid Program – Improvement to Heyers Mill Road from Conover Road to Heritage Lane and publicly opened bids on March 4, 2025; and

WHEREAS, the contract was awarded per Resolution 2025-72 to Fernandes Construction, Inc. for a contract price of $531,863.74; and

WHEREAS, proposed Change order No. 1 increases the total Contract price from $531,683.74 to $567,526.48, an increase of 6.71%, $35,662.74.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Colts Neck Township that it hereby authorizes Change Order No. 1 to include the following:

- Adding 650 linear ft. of curb/turf restoration at the municipal site ($25,000.00)
- Adding additional mill/pavement south of Heritage Lane to repair transformer damage ($4,000.00)
- Additional Police time ($6,550.00)
- Additional restoration behind the curb as required by the grades

BE IT FURTHER RESOLVED, the Township Administrator, Mayor, and Township Clerk are hereby authorized and directed to execute any and all documents in connection with this change order; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Fernandes Construction, Inc., Contractor;
2. Glenn Gerken, Township Engineer;
3. Kathleen Capristo, Township Administrator;
4. John Antonides, Township Chief Financial Officer;
5. Meghan Ann Bennett, Esq., Township Attorney.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of the Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th day of August 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-146

AUTHORIZING AWARD OF CONTRACT FOR INSTALLATION OF A CONCRETE SLAB AT THE DPEARTMENT OF PUBLIC WORKS S. BROTHERS, INC.

WHEREAS, Colts Neck Township solicited quotes for the installation of a concrete slab at the Department of Public Works brush bin block pile area within the Township; and

WHEREAS, the Township received two (2) quotes, and has made a recommendation to award the following contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby awards a contract in this regard as follows:

Vendor: S Brothers Inc.
P.O. Box 317
South River, NJ 08882

Total Quote:

Budget Account No. C-02—078-263

Amount: $ 19,780.00

BE IT FURTHER RESOLVED, John Antonides, Chief Financial Officer has hereby certified that funds are available under the account listed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. S. Brothers Inc., Vendor;
2. Louis Bader, DPW Director; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th day of August 2025

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-147

AUTHORIZING AWARD OF CONTRACT FOR
TOWN HALL ANNEX STEPS & PLATFORM REHABILITATION
S. BROTHERS, INC.

WHEREAS, Colts Neck Township solicited quotes for repairs to the Annex steps and platform rehabilitation at the Town Hall Annex building within the Township; and

WHEREAS, the Township received two (2) quotes, and has made a recommendation to award the following contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby awards a contract in this regard as follows:

Vendor: S Brothers Inc.
P.O. Box 317
South River, NJ 08882

Total Quote:

Budget Account No. C-02—078-263

Amount: $ 50,945.00

BE IT FURTHER RESOLVED, John Antonides, Chief Financial Officer has hereby certified that funds are available under the account listed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. S. Brothers Inc., Vendor;
2. Louis Bader, DPW Director; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th day of August 2025

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-148

CONFIRMING HIRING COLTS NECK TOWNSHIP LABORER FOR THE DEPARTMENT OF PUBLIC WORKS KYLE DAVIS

WHEREAS, the Township wishes to hire Kyle Davis, as a full-time Laborer for the Department of Public Works; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby confirms the hiring of Kyle Davis, as a full-time Laborer for Colts Neck Township at $43,000/annual, effective August 25, 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Lou Bader, Department of Public Works Director;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th of August, 2025.

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss		X			
Deputy Mayor Viola		X			
Buzzetta	S	X			
Fitzpatrick		X			
Rizzuto	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-149

CONFIRMING HIRING COLTS NECK TOWNSHIP LABORER FOR THE DEPARTMENT OF PUBLIC WORKS SEAN KELLY

WHEREAS, the Township wishes to hire Sean Kelly, as a full-time Laborer for the Department of Public Works; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby confirms the hiring of Sean Kelly, as a full-time Laborer for Colts Neck Township at $43,000/annual, effective August 25, 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Lou Bader, Department of Public Works Director;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th of August, 2025.

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss		X			
Deputy Mayor Viola		X			
Buzzetta	S	X			
Fitzpatrick		X			
Rizzuto	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-150

RESOLUTION AUTHORIZING EXECUTION AND RECORDING OF A DECLARATION OF ENCUMBRANCE

WHEREAS, the State of New Jersey's Green Acres program, with the Department of Environmental Protection ("Green Acres") is designed to preserve and protect open space and parkland throughout the State of New Jersey through public and nonprofit partnerships; and

WHEREAS, in conjunction with these public and nonprofit partnerships, Green Acres, in part, provides funding to local government units for the acquisition and preservation of land for open space and/or parkland; and

WHEREAS, as a condition of a contract for Green Acres funding, a local government unit may not dispose of any lands, or change the use of any lands other than for recreation and conservation purposes, if the lands are either (1) acquired or developed with Green Acres or Federal Land and Water Conservation Fund assistance; or (2) held by the local government unit for recreation and conservation purposes at the "time of receipt of Green Acres funds" (the restricted lands) pursuant to N.J.S.A. 13:8A-47; and

WHEREAS, as a condition of Green Acres providing funding to the Township of Colts Neck (the "Township") for the property that it acquired from Luci DeAngelis located at 8 County Route 537 and identified on the Colts Neck tax map as Block 41, Lot 3 (the "Property"), Green Acres is requiring the Township to execute and to record a Declaration of Encumbrance which attaches an updated Recreation and Open Space Inventory ("ROSI") list in order to demonstrate that certain lands have Green Acres restrictions in place and to provide notice of these restrictions to title searchers and the general public.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that the Mayor, Clerk, and Township Attorney or their designees are hereby authorized to execute and to record, on behalf of Colts Neck Township, the attached Declaration of Encumbrance and updated ROSI list with any other documentation necessary for the Green Acres program in consideration for receipt of funding.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13th of August, 2025.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					